

Dear Parents,

Greetings for the day !!!!!!!

**“A new journey to be started, a new promise to be fulfilled, a new page to be written”.**

The school is opening for New Session 2025-2026 from 8<sup>th</sup> April 2025.

A) Kindly go through the following Checklist for New Admissions: The child should be having all these once he/she gets admitted.

1. School diary.
2. Bill book.
3. Syllabus.
4. Timetable
5. Transport card (if required) (Yellow Card).
6. Booklist/Copies.
7. Dress Depot Card.

In case any thing is not availed to your child please feel free to contact the Class Teacher during decent hours.

### **B) GUIDELINES FOR THE 1ST DAY OF SCHOOL**

Kindly go through the following points:

1. Timings for 8<sup>th</sup> April 2025 will be 7:20am to 11:00am

Timings from 9<sup>th</sup> April 2025 onwards will be from 7:20 am to 1:00pm. (Monday-Friday)

All Saturday off for classes Nursery to 5 only, second Saturday off for all classes.

2. Timings for Saturday will be from 7:20 to 12:00 noon (for classes 6 to 12).
3. a) Students have to report within 1 week of re-opening to school with books and in proper uniform.  
b) If the child does not report between 8<sup>th</sup> to 12<sup>th</sup> April, his/her name will be struck off from the school list. It will be considered a case of re-admission after 12<sup>th</sup> April 2025.  
c) If the child does not pay the transport fee (if availed) between 8<sup>th</sup> to 12<sup>th</sup> April, the child will not be given the transport facility from 14<sup>th</sup> April 2025.
4. Students must be in regular school uniform on Mon/Tues/Thurs/Friday.  
Sports uniform for classes 1-12 have to worn on all Wednesdays and Saturdays.
5. Please ensure that your ward has:
  - i) Clean school dress and polished shoes.
  - ii) Hair cut (boys)

iii) Braided plats (girls)

iv) Nails clean and short

v) No mobile phones

vi) No gadgets etc.

6. Students must carry their school diaries every day to the school and also for the assembly.

7. Take a notice whether your child is carrying the books and copies of the subjects as per the timetable only (no extra books).

8. Please make sure your child covers the books and copies and label it with permanent marker pens.

9. For classes 3 to 8, Test copies must be kept at home. Students will be informed to bring whenever it is required.

10. **Yellow Page** of the school diary must be **completely filled**. Additionally, a **recent passport-sized photograph** of the student must be **pasted** in the **regular summer school uniform on it**.

11. Fee Payments.

Please see to it that the first academic fee will be paid in the School along with the Transport fee. (If applicable).

Please note the below with regard to the transport fee.

स्कूल ट्रांसपोर्ट की सुविधा के विषय में आवश्यक सूचना

1 –जो अभिभावक गण अपने बच्चों के लिए पहले से ही ट्रांसपोर्ट की सुविधा ले रहे थे वह अपने बच्चे की फीस 8- 12 अप्रैल \* तक \*3 महीने की ट्रांसपोर्ट फीस जमा करवा दें अन्यथा इस के बाद ट्रांसपोर्ट की सुविधा नहीं दी जाएगी।

2 – जो अभिभावक गण अपने बच्चों के लिए अब ट्रांसपोर्ट की सुविधा चाहते हैं तो स्कूल ऑफिस आकर के स्कूल ट्रांसपोर्ट का फॉर्म और 3 महीने की फीस जमा करवा कर के स्कूल ट्रांसपोर्ट की सुविधा ले सकते हैं।

धन्यवाद।

Regards

Class Teacher :

Name :

Phone no :